

# **BOARD OF COUNTY COMMISSIONER'S**

## **MINUTES**

**May 7, 2012**

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9 a.m. this 7th day of May, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman  
Rod Cleveland, Vice-Chairman  
Rusty Sullivan, Member  
Tammy Howard, Secretary

Others present were: Assistant District Attorney David Batton, Melinda Duke, Jim Williams, Valorie Mattheus, Gayla Sukenis, Rhett Burnett, Joel Pruett, Dan Piazza, Christi Morren, Darry Stacy, Blaine Nice, Susan Moffett and Peggy Laizure.

Rusty Sullivan moved, seconded by Rod Cleveland to approve the minutes of the Regular Meeting of April 30, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, County Bid #SHE-1554 – Non-encumbered contract for the purchase and delivery of Law Enforcement Firearms/Weapons & specific ammunition for listed weapons, for the Cleveland County Sheriff's Office, was moved to the end of the meeting.

George Skinner moved, seconded by Rusty Sullivan, to table County Bid #HD-1555 – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 424 S. Eastern, Moore and 250 12<sup>th</sup> Avenue N.E., Norman, Oklahoma.

<b>CLEVELAND COUNTY BID SUMMARY</b>					
List of Individual Bidders					
	1	2	3	4	5
<b>BID: #HD-1555</b> 2012 Health Dept. 2012-2013 Bid # 57-12	Arranging Green Clipping Lawns, LLC	Galsan Lawn & Landscaping	Gals Landscaping LLC	A-1 Lawn Care	
<b>List of Individual Items</b> One-Year (1) Non-Encumbered Contract for Lawn Care Services for Cleveland County Health Department Locations 424 S. Luistera, Moore and 350 12th Avenue, V.P., Norman, Oklahoma.					Awarded To: Bid # on 5-7-12
<b>Bid Price per Hour:</b>	\$89.00	\$50.00	\$0.00	\$69.00	\$85.00
Excludes:	Mutch, Fuel/Water, Greasing are not included in bid.			None	
<b>Contact Firm(s):</b>	Zeeb's Lawn Care 4221 Southview RR Moore, OK 73060	M.C. Lepley PO Box 150700 Norman, OK 73062	Galsano Contracting 2308 S. Cleveland Galsano Contracting OK 73060	Gals Landscaping 1013 HWY 124 Oklahoma City, OK 73118	Ryan Contracting 1505 S. Main St Edmond, OK 73035
<b>Address:</b>	4221 Southview RR Moore, OK 73060	PO Box 150700 Norman, OK 73062	2308 S. Cleveland Galsano Contracting OK 73060	1013 HWY 124 Oklahoma City, OK 73118	1505 S. Main St Edmond, OK 73035
<b>Telephone Number:</b>	405-825-7181	405-828-8800	405-361-7007	405-211-2580	405-493-0825
<b>Fax Number:</b>		405-701-0705	galsanocontracting.com		405-641-4711
<b>Email:</b>			galsanocontracting.com		
<b>NON COLLECTION</b> PA 100118821	YES	YES	YES	YES	YES

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
 Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table County Bid #COM1-1550 – Purchase of one (1) or more, 2012 or newer, Tamden Diesel Motor Graders for the County Commissioners.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
 Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, George Skinner moved, seconded by Rod Cleveland, to table County Bid #HWY-1552 – Non-Encumbered Contract for Bulk Oils, Lubricants & antifreeze for the County Commissioners. The bid term will be from May 22, 2012 through September 21, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
 Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, to award County Bid #COM3-1553 – The Purchase of three 2012 Pickup Trucks for the District #3 County Commissioner, to low bidder Fowler Toyota, option 4 at \$25,731 each.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland moved, seconded by George Skinner, to table action regarding possible or potential suggestions, ideas, uses, or dispositions for the old jail facility. Cleveland said he would like to look into making the facility into a temporary juvenile center.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the March, 2012 Monthly Reports of the following officers:

- a. Jim Reynolds, Cleveland County Treasurer
- b. Rhonda Hall, Cleveland County Court Clerk

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Combining items 2 through 6, George Skinner moved, seconded by Rod Cleveland, to approve agreements between the Board of County Commissioners of Cleveland County for Juvenile Detention and the following entities:

- a. ROCMND Area Youth Services. The term is for the fiscal year 2011-2012 ending June 30, 2012 in the amount of \$17.02 per child per day.
- b. Sequoyah Enterprises Inc. (at the facilities of the Leflore County Juvenile Detention Center). The term is for the fiscal year 2011-2012 ending June 30, 2012 in the amount of \$23.26 per child per day.
- c. Youth Services of Osage County Inc. (Osage County Juvenile Detention Center) and the Board of County Commissioners of Cleveland County, Oklahoma. The term is for the fiscal year 2011-2012 ending June 30, 2012 in the amount of \$27.05 per child.
- d. Western Plains Youth and Family Services, Inc. (for services at Beckham County Regional Juvenile Detention Center). The term is for the fiscal year 2011-2012 ending June 30, 2012 in the amount of \$29.35 per child per day.
- e. Western Plains Youth and Family Services Inc. (For services at Beckham County Regional Juvenile Detention Center). The term is for the fiscal year 2012-2013 ending June 30, 2013 in the amount of \$29.35 per child per day.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the agreement between U.S. Department of Agriculture (APHIS-Wildlife Services, Oklahoma Department of Agriculture, Food & Forestry) and the Cleveland County Commissioners. This is a renewal to supplement the wildlife damage control travel and field expenses of the Wildlife Services Specialties in the amount of \$2,400.00 and is effective July 2, 2012 to June 30, 2013.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Combining the next items, Rod Cleveland moved, seconded by Rusty Sullivan, to appoint Joseph K. Lester and Rhett Burnett as Requesting Officers on the CFBJAG3 Sheriff Justice Assistance Grant Capital Outlay Account. And, appoint Gayla Sukenis and Valerie Mattheus as Receiving Officers on the CFBJAG3 Sheriff Justice Assistance Grant Capital Outlay Account.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the contact between Tiffany Billie and Sheriff’s Office for May 15 – June 30, 2012. Salary to be paid with the United Way/Oxford House Grant in the amount of \$10.00 per hour for no more than 16 hours per week. And to approve the continuance contracts between the Second Chance Act Grant/Cleveland County Sheriff’s Office and the following people with funds paid with the United Way/Oxford House Grant:

- a. Elizabeth Jones for June 1 to June 30, 2012 in the amount of \$3,500.00.
- b. Jennifer Walker for June 1 to June 30, 2012 in the amount of \$2,916.66.
- c. Tyler Smith for June 1 to June 30, 2012 in the amount of \$500.00.
- d. M. Rock Richardson for May 1 to June 30, 2012 in the amount of \$1,000.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- |               |               |
|---------------|---------------|
| 12-0269 – SM2 | 12-0057 – T2A |
| 12-0369 – R2  | 12-0060 – T2A |
| 12-2432 – R2  | 12-0317 – T2A |
| 12-3449 – R2  | 12-0341 – T2A |
| 12-5083 – B2A | 12-1509 – T2A |
|               | 12-2329 – T2A |
| 12-3148– FF2  |               |

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #2 Warehouse:**  
12-5365 – T2A O’Reilly Automotive \$ 3,000.00
- b. **District #3 Warehouse:**  
12-5284 – T2A Noble Tag Agency \$ 200.00
- c. **Cleveland County Building Maintenance:**  
12-5301 – SM2 Voss Lighting \$ 300.00
- d. **Cleveland County Sheriff’s Office:**  
12-5274 – CFB2 CDW Government Inc. \$ 1,000.00  
12-5352 – CFB2 R & J Automotive \$ 500.00  
12-5304 – CFB2 Hooper Printing Company, Inc. \$ 500.00  
12-5364 – CFB2 Alameda Animal Hospital, Inc. \$ 1,000.00
- e. **Cleveland County Fair Board:**  
12-5366 – FF2 Locke Supply Company \$ 750.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 11/12</u>	
a. General Fund	\$ 627,891.45
b. Highway Fund	94,754.49
c. Health Fund	8,279.71
d. Sheriff Service Fee Fund	2,004.69
e. Sheriff Commissary Fund	11,847.10
f. Sheriff Cleveland County Justice Center Fund	179,120.32
g. Sheriff Courthouse Security Service Fee Fund	30,711.25
h. Sheriff Jail Fund	2,645.64
i. Sheriff Oxford House Grant Fund	3,396.66
j. Sheriff Property Forfeiture Fund	3,500.00
k. Sheriff Revolving Fund	10,949.70
l. SCA2010 Grant Fund	5,000.00
m. Treasurer Sales Tax Cash Fund	609,073.77
n. Treasurer Certification Fee Fund	547.49
o. Fair Board Fund	3,924.28

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

There was no New Business to come before the Board.

During discussion on County Business, Rod Cleveland asked if the other commissioners had seen an email telling them the annual CED funds were available and needed to be applied for by the end of May. He said each district would receive \$25,000.

Commissioners also discussed drainage and the parking lot at the Cleveland County Fairgrounds.

Upon the recommendation of Purchasing Agent Melinda Duke and the approval of Undersheriff Rhett Burnett, George Skinner moved, seconded by Rusty Sullivan, to award County Bid #SHE-1554 – Non-encumbered contract for the purchase and delivery of Law Enforcement Firearms/Weapons & specific ammunition for listed weapons, to only bidder, Oklahoma Sporting Supplies.

<b>CLEVELAND COUNTY BID SUMMARY</b>	
List of Individual Bidders	
<p>BID: <b>0804-1554</b></p> <p>DEPT: Sheriff's Office</p> <p>DATE COMPLETED: 5-7-12</p> <p><b>List of Individual Items</b></p> <p>Non-Inventory period contract for the purchase &amp; delivery of Law Enforcement Firearms/Weapons &amp; sports ammunition, as listed weapons for the Sheriff's Office.</p> <p>DELIVERY: 60-120 days</p> <p><b>TOTAL BID PRICE:</b> \$13,157.60</p> <p>Personnel:</p> <p>Contract Person:</p> <p>Title:</p> <p>Address:</p> <p>Telephone:</p> <p>Fax:</p> <p>NON COLLISION A40-34011:</p>	<p><b>Oklahoma Sporting Supplies, DBA</b></p> <p>Awarded To: <b>Oklahoma Sporting Supplies on 5-7-12</b></p> <p><b>Rod Cleaveland</b> Law Enforcement Sales Coordinator 400 S. Veterans, Suite 10 OKC, OK 73108 405-947-3888 x 11 405-947-4111</p> <p><b>YES</b></p>

The vote was: Rod Cleaveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

There were no Public Comments.

There being no further business to come before the Board, Rusty Sullivan moved at 9:24 a.m., seconded by Rod Cleaveland, to adjourn.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleaveland, yes.  
Motion carried.

(Clerk’s Note: Agenda was posted May 4, 2012 at 8:42 a.m.)